

Thank you for getting in touch with us.

We do offer our spaces out for photography and filming bookings.

St Mary Magdalene has been in multiple films and dramas in her time, but since the completion of our restoration project earlier this year we are taking less film bookings and focusing on our own cultural and community programming.

That said, we have a beautiful space available for hire if you have clients interested in low impact, short run filming for commercials, fashion shoots, corporate productions, interviews or factual/historical programmes; music videos and performances.

We are not available for long-term television dramas or films, unless by special agreement.

## GUIDELINES

Strict guidelines apply, especially if the Nave & Chancel are part of the filming. This space may require a Church of England Faculty from the Archdeacon, normally taking two-three weeks to apply.

The guidelines for filming at Grand Junction are as follows, although all points may not apply to your event.

We will require the following:

- Script of the scene, or description of content if it is to be an interview.
- Synopsis of wider context of the programme so that we can see that the church is not being used in a way that is inappropriate.
- Confirmation that there will be no intervention into the fabric of the church.
- Confirmation that there will be no disruption of public worship.
- A copy of the contract and/or release document with the following dispute clause:  
'In the event of any differences arising in connection with the construction or effect of the provisions of this Licence such differences shall be referred to the Chancellor for the time being of the Diocese of London whose decision shall be final.'
- Confirmation that all necessary insurance is in place, including all the liability required by the film company for their equipment and people and for the risks to the public during the filming. The film company should be able to send a copy of their policy at time of confirming the booking.
- If a drone is to be used a copy of the drone licence.
- A statement from Grand Junction that the church Standing Committee is aware and supportive of the filming.
- A signed Venue Hire Proposal and Terms of Conditions.

## HIRE RATES

### NAVE/ CHURCH

- £250 - £300 an hour or part of an hour OR
- 10 hour booking of £2500
- 12 hour booking of £3200
- The venue is open from 8am to 6pm; late or early access is available from 7am-11pm.
- All fees, charges and agency fees are inclusive of VAT.
- We are not VAT registered.

### UNDERCROFT/ CRYPT

- £150 per hour OR
- 10 hour booking of £1500 per space.
- 12 hour booking of £1900 per space.
- Venue is open from 8am to 6pm; late or early access is available from 7am-11pm.
- All fees, charges and agency fees are inclusive of VAT.
- We are not VAT registered.

### PARKING AND ACCESS

We do not have parking available for use and we are predominantly a residential parking area.

You would need to arrange parking with Westminster City Council directly if you need to keep vans close to the venue.

Please find below the contact details for parking suspension application form:

[https://www.westminster.gov.uk/sites/default/files/parking\\_suspension\\_application\\_form\\_v2.7\\_decl19.pdf](https://www.westminster.gov.uk/sites/default/files/parking_suspension_application_form_v2.7_decl19.pdf)

These applications can only be made by contacting the Suspensions Team (020 7823 4567) or by email [parkingsuspensions@westminster.gov.uk](mailto:parkingsuspensions@westminster.gov.uk)

Grand Junction is adjacent to a Primary School and there is no vehicle access, activity or stopping in Rowington Close at school drop off and pick up: between 08:00-09:30 and 15:00-16:00 on weekdays

### CATERING FOR YOUR CREW

We have a cafe and in-house caterers and do not allow any external catering on site.

Your crew can run a tab with the cafe or arrange a menu with them ahead of time. We will introduce you to the Cafe Manager if this is of interest.

### CONTACT US

Please review our Terms & Conditions on our website where most of this information is included.

Please have a look at our website for additional images and information: <https://grandjunction.org.uk>

If you are still interested in coming to see us, or would like to send your photographer to us, please get in touch: [info@grandjunction.org.uk](mailto:info@grandjunction.org.uk)